

Applicant Name _____

Date Received _____

RVP _____

Region _____

NAMSGlobal

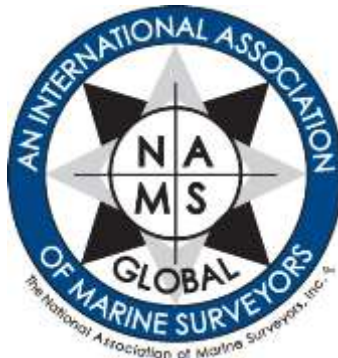
The National Association of Marine Surveyors, Inc.

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APPLICATION FOR:

- FULL MEMBERSHIP & CERTIFICATION
- ASSOCIATE MEMBERSHIP
- APPRENTICE MEMBERSHIP

The National Association of Marine Surveyors, Inc. (NAMS) welcomes your interest in joining the premier marine surveyor's professional organization. This document provides information that describes NAMS' various levels of marine surveyor membership, and how one achieves Apprentice, Associate or Certified Marine Surveyor (NAMS-CMS) status. Please read through the following descriptive information, and then address the membership application form itself.

This information guide provides NAMS Apprentice members and Associate members with the requirements for change in status. This guide provides NAMS-CMS candidates with the requirements and procedures for acceptance as a NAMS-CMS.

Basic Membership Requirements: NAMS has three categories of active marine surveyor membership - Apprentice, Associate and Certified Marine Surveyor (NAMS-CMS). Basic membership requirements for each are as follows:

Apprentice: Apprentice applicants must first acquire sponsorship from a NAMS Certified Marine Surveyor (NAMS-CMS), who will actively direct and supervise the Apprentice member's marine surveying activities. Then the applicant must be screened by a NAMS Screening Committee (see below). Once recommended by the Screening Committee, the Applicant will be submitted to the NAMS Board of Directors for membership approval. Once approved as an Apprentice, the member may after a one (1) year tenure as Apprentice and after completion of at least fifty (50) marine survey assignments make application for Associate member status. If not elevated to Associate status the Apprentice member must, at the end of three (3) years apply for full membership within six (6) months of the three (3) year term. This also means that a NAMS Apprentice in good standing, who has been active in marine surveying for three years may make application for NAMS-CMS status, without becoming an Associate member.

Associate: This class of membership is open to applicants who have the equivalent of three years experience in marine surveying. This class of membership is also open to applicants who instead of performing as a marine surveyor have attained experience as an inspector of hull, machinery, marine facility, cargo or yachts and small craft in government or private industry. Such applicants may receive credit from this experience up to the full three year Associate requirement. The time completed for such experience may be credited on a 1 for 2 ratio, and will be determined by a NAMS Screening Committee.

In all cases applicants for NAMS Associate must first acquire sponsorship from three (3) NAMS Certified Marine Surveyors (NAMS-CMS), must submit application for membership, be screened by a NAMS Screening Committee, and then be recommended by the Committee and approved by the NAMS Board of Directors. Once approved by the NAMS Board of Directors, Associate members may hold themselves out as "NAMS Associate", but must not hold themselves out as a "Certified Marine Surveyor".

Associate members may remain at this level of membership for as few as two years before applying for NAMS-CMS status, but may not remain an Associate member for longer than five years. When an Associate member has the requisite qualification points necessary for full membership application, the Associate must apply for, take, and successfully pass an examination in the area of their specialty.

CMS: To apply for Certified Marine Surveyor (CMS) status, individuals must have experience as follows (see Qualifications for NAMS-CMS Status below). Applicants may apply for CMS status who have not less than five (5) years activity as a marine surveyor, classification surveyor, USCG inspector or other similar government inspector (military or civilian component) and who have completed three hundred fifty (350) marine survey or similar engagements. The applicant must have sponsorship from a NAMS Certified Marine Surveyor (NAMS-CMS), make application for CMS status, be screened by a NAMS Screening Committee, and must be recommended by the Committee to sit for the CMS examination (see Examination below).

Sponsorship: Applicants for all three levels of marine surveyor membership in NAMS require the sponsorship of NAMS-CMS marine surveyors. The intent and purpose of such sponsorship is to provide the applicant with professional guidance from one or more experienced NAMS-CMS surveyors. It is best therefore, that the sponsoring NAMS-CMS surveyors operate in the same marine surveying discipline as the applicant, and be readily available to the applicant. NAMS is divided into a number of geographic regions, and the Regional Vice Presidents and the NAMS National Office can assist potential applicants in identifying sponsor candidates.

NAMS Apprentice applicants require sponsorship from a NAMS-CMS that will direct and supervise the Apprentice on a day-to-day basis, providing training and oversight. NAMS Associate applicants require sponsorship from three (3) NAMS-CMS surveyors, so that they can readily access a variety of professional guidance. NAMS-CMS applicants require sponsorship from one (1) NAMS-CMS, who may already have

provided sponsorship to the applicant if the applicant is an existing NAMS Apprentice or NAMS Associate member.

Sponsors for NAMS-CMS candidates will also be responsible for verifying the marine surveying engagements NAMS-CMS candidates present for Experience Credits. This is best done by the sponsor reviewing and verifying a log of engagements that is kept by the NAMS-CMS candidate. Following verification, the sponsor will provide notification to NAMS, and such notification will be submitted by the NAMS-CMS candidate with their current application screening packet.

Applicant Screening: Screening to acquire membership in NAMS functions as follows:

The membership application packet, to include the experience and references of each NAMS and NAMS-CMS applicant, will be screened by NAMS-CMS members in good standing.

Apprentice: NAMS Apprentice applicants must: (a) provide a complete membership application packet, and (b). pass an Ethics Exam taken from the NAMS published Code of Ethics. The application packet must be reviewed and screened by NAMS-CMS members in good standing, and the applicant must be recommended for membership by the screeners and the Regional Vice President from the applicant’s geographic region.

Associate: NAMS Associate applicants must have the equivalent of three (3) years marine surveying experience. Further, the applicant must: (a) provide a complete membership application packet, and (b) pass an Ethics Exam taken from the NAMS published Code of Ethics. The application packet must be reviewed and screened by NAMS-CMS members in good standing, and the applicant must be recommended for membership by the screeners and the Regional Vice President from the applicant’s geographic region.

CMS: NAMS-CMS applicants must have the requisite number of experience credits, must provide an updated application packet, must provide samples of marine survey engagement work product, must provide verification from one of their NAMS-CMS sponsors of the necessary Experience Credits, and must provide professional references. Additionally, a Regional Screening Committee will conduct reference checks and provide local information concerning the applicant’s work history. The results of local screening and a recommendation from the Regional Vice President will be provided to the NAMS Qualification and Certification Committee. The NAMS Qualification and Certification Committee will review the application packet and the results of Regional screening, and when the Committee is satisfied, the applicant will be invited to sit for the NAMS-CMS examination.

Qualifications for NAMS-CMS Status: Prior to making application for NAMS Certified Marine Surveyor (NAMS-CMS) status, NAMS-CMS candidates must obtain a minimum number of fifty (50) qualification points from the activities listed below:

- 1) Be attending surveyor or surveyor of record for a number of marine surveying engagements to be determined from time to time by the NAMS Qualification and Certification Committee (the minimum requirement). The present requirement is a minimum of 350 completed marine surveying engagements. Each completed marine survey engagement accrues 0.1 NAMS qualification point per engagement.

Required Marine Survey Engagements:	35 NAMS qualification points
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- 2) Candidates who have executed more than the minimum number of survey engagements required in their survey discipline, and who provide verification of those engagements, may request additional qualification points from verifiable marine survey engagements.

Additional Marine Survey Engagements:	0.1 credit per engagement with a maximum of 15 qualification points possible
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- 3) Candidates may request qualification points for relevant certifications other than NAMS, provided such certification has been approved for credits by the NAMS Qualification and Certification Committee. For

example, the below listed credentials have been reviewed by the Committee, and assigned the indicated number of qualification points.

Additional marine Survey Engagements (allowed at the rate of 0.1 point for each additional survey over the required 350)	15 points maximum
American Society of Appraisers (ASA) Accredited Appraiser Certification	10 points
USPAP Completion (current)	5 points
Graduate of a State Maritime College or recognized International Maritime College or of the US Coast Guard Academy US Merchant Marine Academy or recognized National Maritime College	10 points
Hold a Bachelors or Higher degree in Naval Architecture or Marine Engineering from an institution of higher education other than a recognized Maritime College	10 points
Hold an unlimited Master's or Chief Engineer's License (if applying for Hull & Machinery or Cargo)	10 points
Accredited member of the Society of Accredited Marine Surveyors	10 points
Hold a Mate or Engineer's License (if applying for Hull & Machinery or Cargo)	6 points
Military service in the Navy or Coast Guard as a bridge watch officer or Marine Inspection Officer; time to be credited on a 1 point for 2 year basis for sea time only/marine inspection (if applying for Hull & Machinery or Cargo)	10 points
Military service in a technical rate or rating such as machinist, gas turbine technician, engineman, or equivalent to be credited on a 1 point for 2 year basis (if applying for Hull & Machinery)	5 points maximum
Other Marine Industry Experience that may be closely related to Marine Surveying credited on a 1 point for 2 year basis	10 points maximum

- 4) The NAMS Constitution allows for experience attained in the marine industry that is closely related to marine surveying to be credited on a 1 for 2 ratio. The NAMS Qualification and Certification Committee will from time to time review such experience, and if accepted will award one (1) NAMS equivalency for each two (2) years of actual experience.

Applicants with less than the minimum required marine survey engagements for their discipline, but with more than twenty five (25) qualification points may be considered for NAMS Associate Membership. Associate members may apply for upgrade to NAMS-CMS status after two years in grade. Associate members in good standing must apply for NAMS-CMS status within sixty (60) days following their five year anniversary date as a NAMS Associate member. Failure to make application for NAMS-CMS status within the sixty (60) day period may be grounds for terminating the Associate's membership status in NAMS.

Associate member NAMS-CMS candidates must schedule a NAMS-CMS examination date to occur not more than ninety (90) days after the candidate has received notice from the NAMS National Office that he or she has successfully passed application screening (the date of "invitation"). A candidate's Associate member status will continue until they have successfully completed the examination process, or until they have failed to comply with other requirements of Associate member status.

NAMS Apprentice applicants will have a minimum of three years and a maximum of five years to obtain the minimum survey engagements and the requisite qualification points to apply for NAMS-CMS status. Failure to satisfactorily achieve the requisite number of survey engagements during this period will be grounds for terminating the applicant's membership status in NAMS.

Examination: Following successful screening, each NAMS-CMS candidate will be tested in the discipline for which the applicant has demonstrated their skill and experience. Once having satisfactorily passed this initial examination, NAMS-CMS members may sit for the examinations in other survey disciplines. Testing for NAMS-CMS status functions as follows:

- 1) A NAMS-CMS applicant who has passed screening and passed the Ethics Exam taken from the NAMS published Code of Ethics, and who has been invited to sit for examination must complete testing within ninety (90) days of invitation. The NAMS National Office will log the date of invitation. Failure to sit for the NAMS-CMS examination within ninety (90) days of having been invited to test may be grounds for terminating the applicant's membership status in NAMS.
- 2) A passing grade of at least 70% on each module of the exam, and a cumulative test average of not less than 75% for the entire exam is required for NAMS-CMS status.
- 3) Applicants who do not receive a passing grade on a given test module will have the opportunity to re-test for that module. Re-testing must occur between thirty (30) and ninety (90) days of initial examination. During that period the candidate will retain their prior membership status, or a temporary unofficial status.
- 4) Failure to achieve a passing examination grade within the ninety (90) day re-testing period may be grounds for terminating the applicant's membership or unofficial status with NAMS.

FEES AND DUES – (checks drawn on a U.S. bank or International Money order)

Application Fee (Full/Certified & Associate Members Only)	U.S. \$200.00*
Application Fee (Non-Member Fishing Vessel Certification)	U.S. \$200.00*

* The Application Fee is to be submitted with application and is non-refundable.

Current Annual Dues (Full/Certified Member)	U.S. \$450.00*
Current Annual Dues (Associate Member)	U.S. \$250.00*
Current Annual Dues (Apprentice Member)	U.S. \$125.00*

* Annual dues are payable on notice of election, regular annual dues are payable January 1, at each calendar year. Members elected after July 1, in any calendar year are assessed one half year dues

PLEASE NOTE: Applicant should read this application thoroughly before starting. Attach additional sheets as necessary. PLEASE PRINT LEGIBLY OR TYPE.

Personal Profile/Contact Information

Full Birth Name _____

Preferred Name/Nickname _____

Residence Address _____
Street Address, Apartment or Unit #, City, State, Zip Code & Country

Mailing address _____
If different from your residential address, i.e.; PO Box, etc.

Residence Telephones _____
Voice, Fax, & Cell phones (include area code with all phone numbers)

Email _____
Email address

Website _____
Website Address

Place & Date of Birth _____
City, State & Country Date of Birth

Citizenship _____
Country or Countries if dual citizenship

Present Employer (Indicate if self-employed or company owner)

Employer Name _____ Telephone _____

Business Address _____
Street Address, Suite or Unit #, City, State, Zip Code & Country

Business Telephones _____
Voice, Fax, Cell, & Alternate phones (include area code with all phone numbers)

Email _____
Email address

I report to _____
Name & Title of Immediate Supervisor

Present Position & Title _____

How long _____

Former Employers

List below the next three former employers, starting with the most recent.

Employer Name, Address, City, State, Zip, & Country

Employer Telephone (including area code) Date Started, Date Left & Type of Work

Reason for Leaving

Employer Name, Address, City, State, Zip, & Country

Employer Telephone (including area code) Date Started, Date Left & Type of Work

Reason for Leaving

Employer Name, Address, City, State, Zip, & Country

Employer Telephone (including area code)

Date Started, Date Left & Type of Work

Reason for Leaving

Professional Experience

Give details of professional employment with duties in each position. Emphasize any experience in marine construction and/or repair, and/or vessel and/or cargo surveying in which you had responsible charge. The periods of all employment should be set forth chronologically by dates beginning the with most recent, giving the name of employer, title/position held, and a brief description of the duties performed in each position.

Multiple horizontal lines for writing professional experience details.

My marine surveying specialty is _____
Yachts & Small Craft, or Hull & Machinery, or Cargo

I am also applying for the following NAMS disciplines _____
Marina Facilities, and/or Container Loads, and/or Salvage, and/or Heavy Lift

I am a current member of the following Technical Organizations / Societies _____

Certifications & Licenses, etc. held , if any _____

I devote approximately _____% of my working time to the practice of Marine Survey.

Types of surveys

List the type and kind of surveys performed during a period of five years, and provide six samples of the types of surveys you have performed within the past year. A Minimum of six (6) samples is required. All identifying information may be removed from these surveys, except firm heading and signature. NOTE: After screening, all surveys will be destroyed unless you specifically advise us that you wish them to be returned. We therefore recommend that only copies of originals be submitted.

Multiple horizontal lines for listing types of surveys.

Clients

List four (4) clients or principals for whom surveys have been performed within the past twelve (12) months, with their current telephone number and email address (we must have one or both).

Client #1 Name

Client #2 Name

Client #1 Complete mailing address

Client #2 complete mailing address

Client #1 Area Code & Telephone

Client #2 Area Code & Telephone

Client #1 Email

Client #2 Email

Client #3 Name

Client #4 Name

Client #3 Complete mailing address

Client #4 complete mailing address

Client #3 Area Code & Telephone

Client #4 Area Code & Telephone

Client #3 Email

Client #4 Email

References

List four (4) professional references other than clients, relatives or employers with current addresses, two (2) of whom have known you for at least three (3) years:

Reference #1 Name

Reference #2 Name

Reference #1 Complete mailing address

Reference #2 complete mailing address

Reference #1 Area Code & Telephone

Reference #2 Area Code & Telephone

Reference #1 Email

Reference #2 Email

Reference #3 Name

Reference #4 Name

Reference #3 Complete mailing address

Reference #4 complete mailing address

Reference #3 Area Code & Telephone

Reference #4 Area Code & Telephone

Reference #3 Email

Reference #4 Email

Education and/or Technical Training

Please provide the formal name of the school or institute, as well as its city and country location.

	Name and Location of School or Institution	No. of years attended	Course of Study General & Special	Did you graduate	Date of Leaving
High School					
Technical School					

College or University					
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Have you ever served an apprenticeship(s) Yes No

If yes, how long? _____ What trade? _____

Where & when did you serve apprenticeship(s)? _____

I certify that all statements made in this application are true and correct and that if my application is approved, I pledge myself to abide by the highest ethics of the profession, as set-out by the National Association of Marine Surveyors.

I authorize you to make such inquiries of each reference, former and present employers, clients and business associates, etc., as may be deemed necessary, and I agree to provide any additional pertinent data that may be required. I will appear for an interview (if required) and answer any questions confirming my qualifications before the Regional Vice President, or his designated representative(s) at a mutually agreeable place and time.

It is understood that any false statement in this application, or in the interview, will be sufficient cause for rejection. It is further understood and agreed that any membership or certification issued as a result of this application will be withdrawn, and certificates and stamps returned, upon failure of the applicant to pay annual dues, maintain certification, or comply with the NAMS Constitution, Bylaws and Code of Ethics.

I agree to abide with the NAMS Constitution, Bylaws and policy manual as they may be amended from time to time.

Date

Signature

If applying for Apprentice Membership or NAMS-CMS Membership, you must have one (1) Sponsor who must be a NAMS-CMS member or a NAMS Life Member, who are in good standing.

If applying for Associate Membership, you must have three (3) Sponsors who must be a NAMS-CMS member or a NAMS Life Member, who are in good standing. This application can be signed by one (1) of the three sponsors and the other two sponsors can sign a copy of the SPONSOR PAGE, or write a letter of sponsorship. All three sponsor signatures, whether by this application form or by sponsor letter must be included with your application.

The below section is for use of NAMS Sponsors

I, the undersigned, being a NAMS-CMS or a NAMS Life member in good standing in the National Association of Marine Surveyors, Inc. agree to sponsor _____, Print Applicant's Full Name

and to provide the applicant with all necessary support in their pursuit of certification.

[] I have known the applicant for _____ years, and I believe from personal knowledge the applicant to be fit, and the proper person to be certified as a Marine Surveyor by the Association.

OR

[] I do not have any personal knowledge of the Applicant, however I have reviewed the application and supporting documents and have personally contacted the applicant, and based on this information agree to sponsor him.

Print Sponsor Name Sponsor CMS Number Sponsor Signature Date

Sponsor Telephone (best number to call) Sponsor Email Address

The below section is for NAMS Regional Vice-President or Regional Representative only.

SCREENING INFORMATION

Screening of this Applicant is complete. I have enclosed all reference letters, sample surveys, and other documentation. I have talked to the Sponsor(s). The NAMS Screening Committee has contacted selected former employers, clients and others listed herein by the Applicant.

A brief summary of these discussions, with names and dates are as follows, or there are additional pages attached.

Blank lines for providing a brief summary of discussions.

Region Results: [] Passed Screening [] Did Not Pass Screening

I recommend approval of this Applicant for [] Apprentice or [] Associate or [] NAMS-CMS testing.

This application was personally reviewed by _____, Print Name & Title

I have assigned _____ qualification points (see page 3 & 4 for qualification points information).

Signature Date

RVP – PLEASE SIGN, AND RETURN TO THE NAMS OFFICE WITH DOCUMENTATION